

Submission of Amendment of Rules

The proposed amendments to the Constitution of Singapore Chinese Girls' School Alumni were passed at the Annual General Meeting held on 4 April 2020, 930a.m.

Rule No.	Existing Rule(s)	Renumbered Rule No. (if any)	Proposed Rule(s)	Explanation & Reasons for Amendments
44.	<p>Membership</p> <p>(i) Life Members shall be confined to old girls of the School who are not currently attending primary, secondary schools, centralized institutes or junior colleges.</p> <p>(ii)(a) Associate Members shall be confined to girls of the School who have attained their "O" Level qualifications or otherwise from the School and are currently attending centralized institutes or junior colleges. Notwithstanding the foregoing, the membership committee of the Alumni as determined by the Management Committee currently elected shall have the discretion to approve applications which do not fall within the foregoing definition on a case by case basis. Associate members shall have no voting rights and are not eligible to hold offices.</p> <p>(ii)(b) An Associate Member may convert her membership to a Life Member if she is not attending primary, secondary schools, centralized institutes or junior colleges, and</p>	-	<p>Membership</p> <p>(i) Life Members shall be confined to old girls of the School who are not currently attending primary, secondary schools, centralized institutes or junior colleges.</p> <p>(ii)(a) Associate Members shall be confined to girls of the School who have attained their "O" Level qualifications or otherwise graduated from the School and are currently attending centralized institutes or junior colleges. Notwithstanding the foregoing, the membership committee of the Alumni as determined by the Management Committee currently elected shall have the discretion to approve applications which do not fall within the foregoing definition on a case by case basis. Associate members shall have no voting rights and are not eligible to hold offices.</p> <p>(ii)(b) An Associate Member may convert her membership to a Life Member if she is not attending primary, secondary schools, centralized institutes or junior colleges, and</p>	

by paying the relevant membership fee.

(iii) Honorary Members and advisors shall be confined to persons who have been and persons who are the current principal and members of the teaching staff of the School. They shall not have any vote, hold office or have any say in the management of the Alumni.

by paying the relevant membership fee.

(iii) Honorary Members and advisors shall be confined to persons who have been and persons who are the current principal and members of the teaching staff of the School. They shall not have any vote, hold office or have any say in the management of the Alumni.

(iv) Any member, infringing any existing Rules ~~of the~~ Bye-laws of the Alumni or whose conduct is deemed detrimental to the good name and welfare of the Alumni, may subject to the approval of the Committee, be requested to resign or be struck off the Register of the Alumni. The defaulted member may appeal to the general meeting of members whose decision is final.

(iv) Members shall adhere to a high standard of ethical conduct and at all times ensure that their actions embody the school values of Sincerity, Courage, Generosity and Service. ✓

~~(iv)~~(v) Any member, infringing any existing Rules and Bye-laws of the Alumni or whose conduct is deemed detrimental to the good name and welfare of the Alumni, may subject to the approval of the Committee, be requested to resign or be struck off the Register of the Alumni. The defaulted member may appeal to the general meeting of members whose decision is final. ✓

New Article 4(iv) sets out the ethical conduct expected of all Members in the Constitution.

The current Article 4(iv) is proposed to be re-numbered as Article 4(v). ✓

(vi) Members should not be, or appear to be, subject to influences, interests or relationships that conflict with the interests of the Alumni or the Alumni's ability to operate for the benefit of the SCGS community as a whole. ✓

New Article 4(vi) is to make clear that Members should not have any conflict of interest with the Alumni that would affect the Alumni's ability to operate for the benefit of

8	<p>The Management of the Alumni shall be vested in a Committee consisting of:-</p> <ul style="list-style-type: none"> (i) The President (ii) Two Vice-Presidents (iii) The Honorary Secretary (iv) The Honorary Treasurer (v) Not less than four (4) but not more than ten (10) Ordinary Committee Members all of whom shall be elected at the Annual General Meeting. (vi) The tenure of office of the members of the Committee shall be one year. They shall be eligible for a re-election but no member shall hold the office of Treasurer for more than a maximum of 2 consecutive years. 	-	<p>The Management of the Alumni shall be vested in a Committee consisting of:-</p> <ul style="list-style-type: none"> (i) The President (ii) Two Vice-Presidents (iii) The Honorary Secretary (iv) The First Honorary Treasurer (v) The Deputy Second-Honorary Treasurer (vi) Not less than four (4) but not more than nineteen (940) Ordinary Committee Members all of whom shall be elected at the Annual General Meeting. (vii) The tenure of office of the members of the Committee shall be one year. They shall be eligible for a re-election but no member shall hold the office of First Honorary Treasurer or Deputy Second Honorary Treasurer for more than a maximum of <u>two (2)</u> consecutive years. 	<p>the SCGS community.</p> <p>Article 8 is proposed to be amended to introduce a Deputy <u>Second</u> Honorary Treasurer and consequently, reduce the number of ordinary committee members from ten to nine.</p> <p>The introduction of a Deputy <u>Second</u> Honorary Treasurer is for continuity purposes and will also allow for greater ease of administration, serve as a check and balance, and provide better accountability.</p>
5.				
9	<p>Powers and Duties of the Committee</p> <ul style="list-style-type: none"> (i) The Committee shall have the following powers:- <ul style="list-style-type: none"> (a) To invite and approve application for membership; (b) To appoint such Sub-Committee as it may think fit. (c) To add, alter and/or amend any existing 	-	<p>Powers and Duties of the Committee</p> <ul style="list-style-type: none"> (i) The Committee shall have the following powers:- <ul style="list-style-type: none"> (a) To invite and approve application for membership; (b) To appoint such Sub-Committee as it may think fit. (c) To add, alter and/or amend any existing 	

	<p>rules subject to the approval thereof at any General Meeting; and</p> <p>(d) To frame bye-laws which shall be binding on all members.</p> <p>(ii) The funds of the Alumni shall be vested in and under the control of the Committee which shall receive subscriptions and donations into the funds and which shall have the power to pay and employ the same at such times and in such manner and for such purposes as it may consider desirable provided always that the Committee shall not pay or employ any sum exceeding 10% of the Members' Fund or \$10,000 whichever is the lesser, in any one transaction or in the aggregate in any series of related transactions without the approval of Members at a general meeting, except where the payments(s) are directly for the benefit of the School. The Committee's power to invest the funds of the Alumni shall be limited only to principal protected Singapore Dollar instruments (such as straight interest bearing deposits and Statutory Board securities).</p>	<p>rules subject to the approval thereof at any General Meeting; and</p> <p>(d) To frame bye-laws which shall be binding on all members.</p> <p>(ii) The funds of the Alumni shall be vested in and under the control of the Committee which shall receive subscriptions and donations into the funds and which shall have the power to pay and employ the same at such times and in such manner and for such purposes as it may consider desirable (including but not limited to transactions through electronic means) provided always that the Committee shall not pay or employ any sum exceeding 10% of the Members' Fund or \$10,000 whichever is the lesser, in any one transaction or in the aggregate in any series of related transactions without the approval of Members at a general meeting, except where the payments(s) are directly for the benefit of the School. The Committee's power to invest the funds of the Alumni shall be limited only to principal protected Singapore Dollar instruments (such as straight interest bearing deposits and Statutory Board securities).</p>	<p>Article 9(ii) is proposed to be amended to clarify that the Committee may make payments in such manner as it may consider desirable including, but not limited to, electronic means.</p>
10	<p>Duties of President and Vice-Presidents</p> <p>(i) The President shall act as Chairman at all General and Committee Meetings of the Alumni. She shall also represent the Alumni in its dealings with outside persons.</p>	<p>-</p>	<p>Duties of President and Vice-Presidents</p> <p>(i) The President shall act as Chairman at all General and Committee Meetings of the Alumni. She shall also represent the Alumni in its dealings with outside persons.</p>

<p>(ii) The Vice-President shall deputise for the President in the latter's absence.</p> <p>(iii) Should the President and Vice-Presidents be absent, the Committee shall elect its own Chairman.</p> <p>(iv) In the event of a tie, the Chairman shall have a second and casting vote.</p> <p>Duties of Honorary Secretary</p> <p>(v) The Honorary Secretary shall:-</p> <p>(a) Issue notices for all meetings.</p> <p>(b) Keep records of Membership.</p> <p>(c) Keep a record of Minutes of Meetings of the Alumni and of the Committee Meetings.</p> <p>(d) Keep records of correspondences and all documents relating to the affairs of the Alumni.</p> <p>Duties of Honorary Treasurer</p> <p>(vi) The Honorary Treasurer shall:-</p> <p>(a) Keep all funds, collect and disburse all monies on behalf of the Association.</p> <p>(b) Keep an account of monetary transactions and be responsible for their</p>	<p>(ii) The Vice-President shall deputise for the President in the latter's absence.</p> <p>(iii) Should the President and Vice-Presidents be absent, the Committee shall elect its own Chairman.</p> <p>(iv) In the event of a tie, the Chairman shall have a second and casting vote.</p> <p>Duties of Honorary Secretary</p> <p>(v) The Honorary Secretary shall:-</p> <p>(a) Issue notices for all meetings.</p> <p>(b) Keep records of Membership.</p> <p>(c) Keep a record of Minutes of Meetings of the Alumni and of the Committee Meetings.</p> <p>(d) Keep records of correspondences and all documents relating to the affairs of the Alumni.</p> <p>Duties of the First and Second Honorary Treasurers and the Deputy Honorary Treasurer (the "Honorary Treasurers")</p> <p>(vi) The Honorary Treasurers, <u>as assisted by the Deputy Honorary Treasurer</u>, shall:-</p> <p>(a) Keep all funds, collect and disburse all</p>	<p>Article 10(vi) is proposed to be amended to make clear that the First and Second Honorary Treasurers will now be jointly <u>continue to be</u> responsible for the treasury duties of the Alumni <u>and will be</u></p>
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correctness.

(vii) Cheques, bills, promissory notes and such equivalent including any instructions to operate any of the Alumni's Accounts and / or investments shall always be signed by two signatories who shall for the time being be the President, Vice-President, the Honorary Secretary and/ or the Honorary Treasurer.

Duties of Committee

(viii) The duty of the Committee is to organize and supervise the daily activities of the Alumni and to make decisions on matters affecting its running when the General Meeting is not sitting. It may not act contrary to the expressed wishes of the General Meeting without prior reference to it and always remains subordinate to the General Meetings.

(ix) Any member of the Committee absenting herself from three consecutive meetings of the Committee without reason shall cease to be a member thereof.

(x) The Chairman of any Sub-Committee shall be responsible to the Committee in the management of the Sub-Committee and shall have the following powers, namely:-

(a) To keep records of all activities of her Sub-Committee and to report the

monies on behalf of the Association.

(b) Keep an account of monetary transactions and be responsible for their correctness.

(vii) Cheques, bills, promissory notes and such equivalent including any instructions to operate any of the Alumni's Accounts and/or investments (including but not limited to transactions through electronic means) shall always be signed by two signatories who shall for the time being be the President, Vice-Presidents, the Honorary Secretary, and/or the First—Honorary Treasurer and/or the Second Deputy Honorary Treasurer, save that the First Honorary Treasurer or the ~~Second~~ Deputy Honorary Treasurer may not be signatories together.

Duties of Committee

(viii) The duty of the Committee is to organize and supervise the daily activities of the Alumni and to make decisions on matters affecting its running when the General Meeting is not sitting. It may not act contrary to the expressed wishes of the General Meeting without prior reference to it and always remains subordinate to the General Meetings.

(ix) Any member of the Committee absenting herself from three consecutive meetings of the Committee without reason shall cease to be a member thereof.

assisted by the Deputy Honorary Treasurer in carrying out these duties.

Article 10(vii) is proposed to be amended to (a) clarify that the Committee may make electronic transactions and, (b) allow the Deputy~~Second~~ Honorary Treasurer to be a bank signatory, save that the First—Honorary Treasurer and the Deputy~~Second~~—Honorary Treasurer cannot be signatories together.

activities of such at the Committee Meetings.

(b) To incur any expenditure that may be deemed necessary provided she first obtains the approval of the Management Committee.

(xi) In case any member of the Committee shall die, resign, be removed, or become unfit or incapable to act, or cease to be a member of the Committee pursuant to the provisions of the Article 10(ix), the Committee may at any time appoint a person to fill the vacancy until the next annual general meeting, unless the vacancy is previously filled at an extraordinary general meeting.

(x) The Chairman of any Sub-Committee shall be responsible to the Committee in the management of the Sub-Committee and shall have the following powers, namely:-

(a) To keep records of all activities of her Sub-Committee and to report the activities of such at the Committee Meetings.

(b) To incur any expenditure that may be deemed necessary provided she first obtains the approval of the Management Committee.

(xi) If the School or the Committee receives feedback or complaints regarding any Committee Member, investigations will be conducted by the President and Vice-Presidents. If the Committee Member is found to have infringed any existing Rules and Bye-laws of the Alumni or if her conduct is deemed detrimental to the good name and welfare of the Alumni, the Alumni President shall have the power to, in consultation with the Committee, Board of Directors and Principal of the School:

(a) Issue a warning to the Committee Member, or

(b) Remove the Committee Member from the Committee with immediate effect.



~~New Article 10(xi) is proposed to be added to set out the process if there is feedback or complaint against a Committee Member.~~

(xii) In case any member of the Committee shall die, resign, be removed, or become unfit or incapable to act, or cease to be a member of the Committee pursuant to the provisions of the Article 10(x), the Committee may at any time appoint a person to fill the vacancy until the next annual general meeting, unless the vacancy is previously filled at an extraordinary general meeting. ✓

Existing Article 10(xi) is proposed to be re-numbered as Article 10(xii). ✓

13	<p>An Extraordinary General Meeting of the Alumni shall be convened:-</p> <p>(i) When deemed necessary.</p> <p>(ii) Upon written requisition of at least ten voting members and such requisition must state in writing the business to be transacted thereat.</p> <p>If the Committee does not within two months after the date of the receipt of the written request proceed to convene Extraordinary General Meeting, the members who requested for the Extraordinary General Meeting shall convene the Extraordinary General Meeting by giving ten days' notice to voting members setting forth the business to be transacted and simultaneously posting the agenda on the Alumni's notice board.</p>	-	<p>An Extraordinary General Meeting of the Alumni shall be convened:-</p> <p>(i) When deemed necessary <u>by the Committee.</u> ✓</p> <p>(ii) Upon written requisition of at least ten voting members and such requisition must state in writing the business to be transacted thereat.</p> <p>If the Committee does not within two months after the date of the receipt of the written request proceed to convene Extraordinary General Meeting, the members who requested for the Extraordinary General Meeting shall convene the Extraordinary General Meeting by giving ten days' notice to voting members setting forth the business to be transacted and simultaneously posting the agenda on the Alumni's notice board.</p>	<p>Article 13 is proposed to be amended to clarify that an Extraordinary General Meeting of the Alumni can be convened if deemed necessary by the Committee.</p>
25	<p>A resolution of the Committee Meeting, signed by all Committee Members in writing through circulation shall be deemed effective as though the same has been passed at a meeting convened</p>	-	<p>A resolution of the Committee Meeting, signed by all Committee Members in writing through circulation shall be deemed effective as though the</p>	<p>Article 25 is proposed to be amended to make clear that an electronic signature by a</p>

under this Constitution.

same has been passed at a meeting convened under this Constitution. For the avoidance of doubt, an electronic signature by a Committee Member shall be valid and sufficient for the purposes of this provision.

Committee Member shall be valid and sufficient for purposes of Committee resolutions.



